

## Guidelines for Free Paper Abstracts

You are invited to submit abstracts for the free paper sessions. All abstracts should be submitted in the format outlined below. The deadline for the receipt of all abstracts submissions is [22<sup>nd</sup> July 2014](#).

Title :  
Presenter :  
Contact Address :  
Email :  
Other Authors :

This instruction is presented in the format – but not the size – to be used for your abstract. It should consist of

- Abstracts can be submitted either in English or Malay,
- Not more than 500 words,
- 11pt font size Arial,
- Justified with single spacing,
- Double spacing for paragraphs and on A4 paper.

A 25mm margin should be left on all sides. Discipline and affiliations should be stated for each of the authors and the presenting author should be in bold type.

The abstract is the only means by which a proposed paper can be assessed and therefore, it should be complete in itself. It should be structured along the following guidelines:

- Aims and objectives for the study or survey or a brief outline of why the work was undertaken
- The techniques or methods used and the subjects studied
- An indication or a summary of the actual results. It will not be sufficient to include phrases such as “the results will be discussed”
- Conclusions or recommendations or implications arising out of this work

A maximum of two references may be included.

Acceptance of abstracts will depend upon these instructions being complied with. In order to be eligible to present your paper, you **must be registered for the full 2 ½ days Conference**. Authors are reminded to pay particular attention to the layout and quality of typing.

The selected Posters and Free papers will be notified accordingly

**Please submit your abstract in WORD document format to:**

Secretariat KPJ Healthcare Conference & Exhibition 2014 via

[conference@kpjhealth.com.my](mailto:conference@kpjhealth.com.my)

We will acknowledge receipt of all abstracts submitted. If this is not advised to you within 5 working days please email to [conference@kpjhealth.com.my](mailto:conference@kpjhealth.com.my)